



## **BOARD MEETING**

Monday, September 28, 2015

6:00 p.m.

20 Education Centre Dr, Hamilton, Ontario

Trustee Boardroom

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### **AGENDA**

1. Call to Order
2. O Canada
3. Profiling Excellence

#### Staff

- A. Margaret Tombolini – Orville Watson Award – Ontario Association of Counsellors and Attendance Services – Social Work Services
- B. Sue Irwin – ETFO Curriculum Development Award – Elementary/Itinerant

#### HWDSB Foundation Prom Project May 2015

- C. Lisa Farrugia – Sir Allan MacNab Secondary
- D. Heather Maas – Delta Secondary
- E. Krysta Bucci – Delta Secondary

4. Approval of the Agenda
5. Declarations of Conflict of Interest
6. Correspondence
  - [Robin Pilkey, Chair and Trustee, Toronto District School Board re: Renewal Needs Backlog](#)

#### Reports from Trustee Special Committees:

7. [Finance & Facilities – September 16, 2015](#)
8. [Program Committee – September 17, 2015](#)

#### Reports from Legislated Committees:

9. [Parent Involvement Committee – September 15, 2015](#)

10. [Report from Standing Committee – September 21, 2015](#)

11. Oral Reports

- A. Student Trustees' Report – Local Activities and Ontario Student Trustees' Association (OSTA) Report
- B. Director's Report
- C. Chair's Report

12. Adjournment

Meeting times and locations are subject to change. Please refer to our website for the latest information. <http://www.hwdsb.on.ca/trustees/meetings/>



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**Robin Pilkey**

Chair and Trustee, Ward 7, Parkdale-High Park

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September 14, 2015

Mr. Tod White, Chair  
Hamilton-Wentworth District School Board  
Box 2558 100 Main Street West  
Hamilton, ON L8N 3L1

**Re: Renewal Needs Backlog**

Dear Mr. White,

At the Toronto District School Board's meeting of May 13, 2015 the Board passed the following motion:

*"The Board decided that the Chair send a letter to the chairs of all Ontario school boards, the Minister of Education and the Ontario Public School Boards' Association requesting a report on the current renewal needs backlog at each board in the province."*

Please advise if your Board has this information readily available and is able to provide it to the Toronto District School Board by return mail or email to [berardo.mascioli@tdsb.on.ca](mailto:berardo.mascioli@tdsb.on.ca).

The Toronto District School Board will be making available both its own renewal needs backlog and the results of this survey to all Boards later this year.

Your cooperation is much appreciated.

Sincerely,

A handwritten signature in black ink, appearing to be "RP", followed by a horizontal line.

Robin Pilkey, Chair  
Trustee Ward 7

cc. Minister of Education  
Ontario Public School Boards' Association

**COMMITTEE REPORT**

Presented to: Board

Date of Meeting: September 28, 2015

From: Finance and Facilities Committee

Date of Meeting: September 16, 2015

The committee held a meeting from 12:00 p.m. to 3:05 p.m. on September 16, 2015 at 20 Education Court, Hamilton, Ontario in Room 340D.

Members present were: Trustees Jeff Beattie, Dawn Danko, Wes Hicks and Greg Van Geffen and Todd White. Other Trustees in attendance: Penny Deathe

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**MONITORING ITEMS:****A. 2015 Capital Priorities Projects Submission**

In May of 2015, the Ministry of Education (MOE) circulated the 2015:B12 Memorandum: Request for 2015 Capital Priorities Business Cases. In June 2015, HWDSB Trustees approved 2 projects for submission to MOE. The business cases also provided alternate plans for the selected projects. There has been no further discussion with the Ministry.

**B. Property Disposition Recap & Status Update**

Staff provided a recap of properties that have completed the Disposition Process for 2014-2015 and the status of those properties currently engaged in the process for 2015-2016. Staff confirmed that they utilize both City population demographic projections along with long term HWDSB school population demographics.

**C. Capital Funding Update**

For information purposes, staff provided an overview refresher report of the funding sources available for Capital Projects which included related background, requirements and timelines for approval process. Currently the funding sources vary for both New Construction and Major Renovations.

**D. Enrolment Update**

Staff provided a preliminary enrolment update as at September 16, 2015 which notes a slight increase in enrolment. Final enrolment numbers will be identified by October 1, 2015.

**E. Summer Project Construction**

Staff provided a high level update on projects that have been in process over the summer months 2015. A more detailed update will be provided at the October 7<sup>th</sup> meeting. Detailed updates will be provided henceforth on a quarterly basis.

**ADDITIONAL ITEMS FOR DISCUSSION:****F. South Secondary School Presentation**

A representative from the architectural firm, CS&P Architects Inc. was present to share the design planning stage and to respond to any questions from committee members.

Respectfully submitted,  
Wes Hicks, Chair of the Committee

**COMMITTEE REPORT**

Presented to: Board

Date of Meeting: September 28, 2015

From: Program Committee

Date of Meeting: September 17, 2015

The committee held a meeting from 5:27 p.m. to 6:22 p.m. on September 17, 2015 at 20 Education Court, Hamilton, ON, in Meeting Room 308 with Todd White presiding.

Members present were: Trustees Penny Deathe, Larry Pattison and Todd White. Regrets were received from: Trustees Kathy Archer (Chair) and Christine Bingham

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**INFORMATION ITEMS:****I. Equity of Opportunity, Access and Outcomes**

Hamilton-Wentworth District School Board continues to be committed to addressing equity of outcomes through equity of opportunity and access. This commitment involves complex, multi-faceted work that is essential for achieving our vision of all students achieving their full potential and meeting our expectations of:

- All students reading by the end of Grade 1;
- All students improving in the area of greatest need determined by the school and;
- All students graduating.

While the lens of equity is used in daily work and decision-making, this report provides an update on four key areas related to equity of opportunity, access and outcome. Specifically, the 2014/15 Work Plan focused on the areas of:

- Program Strategy
  - Secondary Program Strategy
  - K – I Reading Strategy
  - Elementary Program Strategy
- Human and Material Resources
  - Staffing
  - Social Workers
  - Decision Making
  - External Resources
- School and Program Fees

After reviewing the report, the committee requested that the 2014-15 report be updated to reflect equity of access resulting from the new transportation policy and also to include information on equity of opportunity provided through the student support fund of the HWDSB Foundation.

Access to Transportation

This past year the Transportation Policy was reviewed and revised to provide enhancements that contribute to equity of access for students who are eligible for transportation. A scheduled 60 minute total ride time one way was incorporated to limit the amount of time a student spends travelling to and from school. In rural areas, the number of group pick-up spots was increased. For FI students, students in Grades 1 to 6 will have transportation provided via yellow bus, while grade 7 and 8 students will use HSR.

HWDSB Foundation

HWDSB Foundation is committed to growing the student support fund to continue to provide to students who are in need of assistance. The Foundation will be providing an annual report to the Board of Trustees early in 2016 and it is expected that the report will detail how they expect to grow for the 2015-16 year.

The committee also requested that additional items be added to the workplan for 2015-16. The revised workplan will include the following strategies and evidence:

Essential Component	Strategies	Evidence
Knowing Our Student	<p><b>Human and Material Resources</b>            Increase Equity of Access to Parental Engagement re: Student Engagement and Achievement through increased teacher access to and use of social media</p> <p>Based on equitable allocation of resources, continue to provide equitable access of resources through the student support fund of the HWDSB Foundation to support learning opportunities</p>	<p>The number of teachers using email, blogs, D2L, etc            Number of teachers assigned laptops and provided with training increased</p> <p>Number of students and/or schools supported via the HWDSB Foundation increase</p>

These changes will be reflected in a revised report that will be posted on the website following the Board meeting in which the committee report is received.

**CARRIED UNANIMOUSLY.**

**INFORMATION ITEMS:**

**2. Update on Transitions**

This item is being deferred to the October 15, 2015 Program Committee meeting.

Respectfully submitted,  
 Todd White, Acting Committee Chair

## Committee Report

Presented to: Board

Meeting date: Sept. 28, 2015

From: Parent Involvement Committee

Meeting date: Sept. 15, 2015

The committee held a meeting on September 15, from 6:30 – 8:30 p.m., at the Education Centre, 20 Education Court, Hamilton, Ontario, with Kevin Baglole presiding.

Members present were: Emily Bolyea-Kyere, Amanda Fehrman, Tyler McNeil, Susan Millman, Angela Murchie, Margaret Reid, Melanie Roberts, Sarah Britton, Shannon Gould, Harold Hoff, Irina Petukhova-Omari, Kevin Baglole, Sandra Binns, Shawna MacLellan, Jeff Reynolds, Lindsay Snell Allison, Sue VanEgdom, Kathy Borer, Rochelle Butler, Sumaira Khurshid, Rukhsana Nadeem, Paul Reilly, Shelley Stacey. Trustees Deathe and Van Geffen were also present.

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### INFORMATION ITEMS:

#### **A. Health & P.E. Curriculum**

Staff provided a high level overview of the new curriculum. Committee formed break-out groups and provide staff with input on how the Parent Sessions should be delivered.

#### **B. PIC Purpose**

Superintendent Sharon Stephanian provided the Committee with an overview. Brochures were distributed.

#### **C. Norms and Values**

A one page document was distributed to the Committee. This was a compilation of the work that the Committee prepared in 2014-15. This document will support the effective, collaborative work of the members.

#### **D. What Do We Want to Learn?**

Two handouts were distributed. The Committee was asked to submit areas of interest for learning that will be used by the Executive in planning for future meetings. The “Themes” document is to be reviewed in preparation for the November 2015 meeting.

#### **E. School Council Training**

Committee was informed of the plans to provide two sessions in November. Dates and locations to be confirmed. This will include Yammer training.

#### **F. Standing Items**

Updates were provided for the follow Standing Items:

- Home and School
- Policy
- Standing Committee and/or Board update
- Communications Sub-committee
- Profiling Excellence Volunteer Excellence

Respectfully submitted,  
Kevin Baglole, Chair of the Committee

**COMMITTEE REPORT**

Presented to: Board

Date of Meeting: September 28, 2015

From: Standing Committee

Date of Meeting: September 21, 2015

The committee held a meeting from 9:05 p.m. to 9:30 p.m. on September 21, 2015 at 20 Education Court, Hamilton, ON, in Trustee Board Room with Trustee Alex Johnstone presiding.

Members present were: Trustees Jeff Beattie, Christine Bingham, Dawn Danko, Penny Deathe, Alex Johnstone, Larry Pattison, and Todd White. Student Trustees Scott Robertson, Hannah Tobias-Murray.

Regrets were received from Trustees Kathy Archer, Wes Hicks, Ray Mulholland and Greg Van Geffen.

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**1. Approval of Agenda**

On the motion of Trustee Pattison, seconded by Trustee Beattie, the Standing Committee **RECOMMENDS that the agenda be approved.**

**CARRIED UNANIMOUSLY.**

Student Trustees Scott Robertson and Tobias-Murray voted in favour.

**2. Declarations of Conflict of Interest**

None.

**Report from Staff**

**3. Corporate Communications Report**

Staff presented the Corporate Communications Strategic plan.

On the motion of Trustee Deathe, seconded by Trustee Beattie, the Standing Committee **RECOMMENDS that the Corporate Communications Strategic Plan be received.**

**CARRIED UNANIMOUSLY.**

Student Trustees Robertson and Tobias Murray voted in favour.

Trustee White was not in the room during the vote.

Respectfully submitted,  
Alex Johnstone, Chair of the Committee