

ALLAN A. GREENLEAF -SCHOOL COUNCIL MINUTES

Meeting Purpose:	School Council Meeting
Chairperson(s):	Glen Spry

Meeting Details	
Date:	April 18/2024
Time:	6pm-8pm
Location:	AAG
	NON VOTING

Participants	X - indicates absence				
Steve Yull - Prinicpal	<input type="checkbox"/>	Yvonne Flippance	<input type="checkbox"/>	Erin McAllister	<input checked="" type="checkbox"/>
Matt Reid	<input type="checkbox"/>	Ainsley Galbraith	<input type="checkbox"/>	Ashley McTavish	<input checked="" type="checkbox"/>
Sue Hamilton - Teacher	<input type="checkbox"/>	Jacqueline Gaudet	<input type="checkbox"/>	Shannon Newell	<input type="checkbox"/>
Tracey Robinson - Teacher	<input type="checkbox"/>	Keerthi Godinho	<input type="checkbox"/>	Shelley Pillar	<input type="checkbox"/>
Melissa Alzaeim	<input type="checkbox"/>	Shayla Harbridge	<input type="checkbox"/>	Gurmeet Rai	<input type="checkbox"/>
Laura Archer	<input checked="" type="checkbox"/>	Rebecca Hessels	<input checked="" type="checkbox"/>	Janice Robson	<input checked="" type="checkbox"/>
Nadia Barin	<input checked="" type="checkbox"/>	Stephanie Hislop	<input checked="" type="checkbox"/>	Amanda Sirski	<input checked="" type="checkbox"/>
Patrick Bedford	<input checked="" type="checkbox"/>	Tobi Hofer	<input type="checkbox"/>	Linda Slayer	<input type="checkbox"/>
Ashley Bonany	<input type="checkbox"/>	Tracey Hood	<input type="checkbox"/>	Glen Spry	<input type="checkbox"/>
Lindsay Brewer	<input type="checkbox"/>	Jaime Hunter	<input type="checkbox"/>	Sabrina Thompson	<input type="checkbox"/>
Cheryl Brown	<input checked="" type="checkbox"/>	Ramanjeet Kaur	<input checked="" type="checkbox"/>	Megan Turnbull	<input checked="" type="checkbox"/>
Misham Chaudrey	<input checked="" type="checkbox"/>	Puja Kaur Dhillion	<input type="checkbox"/>	Armagan Uckardes	<input type="checkbox"/>
Stephen Clarkin	<input checked="" type="checkbox"/>	Bandna Kaushal	<input checked="" type="checkbox"/>	Jennifer Valeri	<input type="checkbox"/>
Sally Donnelly	<input type="checkbox"/>	Matthew Lingard	<input checked="" type="checkbox"/>	Jess Worrall	<input checked="" type="checkbox"/>
Rebecca Dysart	<input type="checkbox"/>	Tim Louks	<input type="checkbox"/>	Carolyn Osborn	<input type="checkbox"/>
Sarah Fitzgerald	<input type="checkbox"/>	Stephanie Madden	<input checked="" type="checkbox"/>	Tim Hewittson	<input checked="" type="checkbox"/>

REGRETS ; Ainsley Galbraith
 OBSERVERS: Diane Valeri, Stephen Valeri
 NOTE:
 GUESTS:

Land Acknowledgment

The Hamilton-Wentworth District School Board acknowledges our presence on Ancestral Anishinaabe and Haudenosaunee Confederacy land as determined by th Dish with One Spoon treaty.

The intent of this agreement is for all nations sharing this territory to do so Responsibly, respectfully and sustainably in perpetuity.

We respect the longstanding relationships with the local indigenous communities, the Mississaugas of the Credit First Nation and the Six Nations of the Grand River.

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“The purpose of a school council is, through the active participation of parents, to improve student achievement and increase accountability of the education system to parents.”

AGENDA:

1. Call to order	Chair
2. Roll Call - Sign in	Chair
3. Land Acknowledgement	Chair/designate
4. Approval of minutes	Chair
5. Report a) Officers’ Reports (Treasurer) b) Standing and Special committee i. FUNraising ii. Bylaw 1. https://www.hwdsb.on.ca/secondary/supports/safe-schools/code-of-conduct/ c) Communication 2. No update at this time – Committee members please note I will send out an email to committee members to get together before the next council meeting	
6. Teachers and Principals Report	
7. Unfinished Business a) Waterdown Boundary Review Update	Glen Spry Matt Lingard
8. New Business a. School Carnival questions I have received from parents outside council i. I had a questions to why they are being “charged” for an evening with the teachers 1) It appears there is some confusion as to what the charges cover. For clarification, the cost is for the bands and are specifically for the extracurricular activities at the carnival. There is NO charge to attend the “Open House”. ii. Secondly, there has been a question relating to the allocation of funds from fundraising activities. 1) At this stage, council has not specifically voted on items to allocate funds too (other than already voted on items as detailed in previous meeting minutes). Council has however asked for input from faculty as to what resources, items, trips etc.. they would like the council funds to support. This input has been attached to the meeting pack for reference and discussion.	
9. Announcements a. N/A	
10. Voting motions (included in body of minutes and summary at end)	
11. Adjournment	

1. Call to Order at 6:10pm. (chair convened from a virtual leadership position)
2. Roll Call
3. **Land Acknowledgement**
4. **Approval of Minutes – February 22nd, 2024** (were approved in an email vote after Treasurers report was include and minutes amended)

CARRIED

5. **Reports:**
OFFICERS REPORTS
5 A) Treasurer (L. Slayer)

Cont.

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Allan A. Greenleaf School Council Projected Funds

April 1 – June 27 2024

Balance from March 31st: \$7,732.12

Credits

Food Days (10 weeks)	\$5,500.00
Cobs Fundraiser	\$ 800.00
Fun Fair (BEP)	\$5,400.00
Movie night	\$1,000.00

Debits

Fun Fair (extension)	\$1,400.00
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Total: \$11,300.00

Projected available funds total: \$19,032.12

STANDING AND SPECIAL COMMITTEE REPORTS

5 B) Fundraising - (J. Valeri)

FUNdraising Committee Report April

Agenda Items:

1. Movie night

- Another big success, treasurer can detail financials
- We are working on planning a June movie night that will be outdoors

2. Cobbs Bread

- Do not forget this is the weekend of May the 24th
- Advertising to go out soon

3. Grade 8 and WDHS Volunteers

- Met with grade 8s and have had them working on the food days
- Highschool cosmo kids are running the bracelet station and the facepainting station

4. Garcias Pasta Days /Sub Days/Pizza

- Running really well, subs are averaging 170 per week and pasta 150
- Have fielded some questions, and the group has performed strongly in getting any kinks worked out
- We have a volunteer schedule if anyone would like to see signup for some days please see Shayla
- Shannon is the person to connect with on Pizza, Jen is on Pasta and Diane is on Subs
- Spending Motion

5. Carnival Update

- Please watch our presentation (5 Minutes)
- Save questions for the end

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- J. Valeri
- power point to describe the Carnival action.
 - tried to keep the event off the admin. And teachers for support and work.
 - tickets for product and activity (cash is collected centrally)
 - presented the menu and fees (we collect a \$1 off of each item)
 - description Rays reptiles, bebop the Clown, Crazy Cravings, (Ancaster inflatables, Facepainting –Waterdown high school students, bracelet making, Raffle prizes – 1. Lunch with the Principal
 - 2. Extra recess
 - 3. Day with the Principal
 - 4. Bubble force Soccer Darts – gave 3 gift cards - \$10 each
 - 5. free month at the YMCA
 - described volunteer – shifts, personnel , etc..
 - scavenger hunt (no cost) – get a freezie upon completion
 - presented budget
 - presented map
 - set up begins at 2pm on May 9th
- S. Yull
- T. Robinson
- J. Valeri
- L. Jack
- J. Valeri
- described to staff – the carnival 5-8pm—open house is 5:30 to 7pm
 - wrist bands only available “online”?
 - NO but limited number will be available at the event.
 - What about inclement weather?
 - will depend on the Vendor
 - there is a plan – ie. No big inflatables

Raffling was discussed and dismissed for several reasons, including workload, permit , etc

Preamble to Motion

The fundraising committee was contacted by the teacher rep for council, who shared concern that all of the recent food days within the school were bringing down the popcorn and frozen yogurt sales. We, as a group, want to be good team mates in our school and make sure everyone is benefitting from an engaged and supportive parent body. We asked for financials of the two groups and found out that to date the popcorn sales had generated a little over 1 thousand dollars in sales, whereas the frozen yogurt sales have currently only generated around 100 dollars. In the vein of our commitment to bolstering all initiatives in the school we discussed at our meeting how we could support with our revenue. It was voted on by our team, and the following is a motion brought in support of that vote.

We motion to give \$250 dollars of funds raised from food days, to the folks who run the Frozen Yogurt Sales. We do so with no expectation on how the money is spent and trust it will assist them in reaching their goals.

Similarly we would like to give \$100 dollars of funds raised from food days, to the folks who run the popcorn sales. We do so with no expectation on how the money is spent and trust it will assist them in reaching their goals.

With kindness and anticipated support – the FUNdraising team.

MOTION #1 TO GIVE THE FROZEN YOGURT SALES GROUP \$250.

MOVED: J. Valeri.

SECOND: S. Pillar

CARRIED

MOTION #2 TO GIVE THE POPCORN SALES GROUP \$100.

MOVED: J. Valeri

SECOND: S. Pillar

CARRIED

Cont.

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- T. Robinson - describe where the money goes that is raised by yogurt and popcorn sales.
T. Hoods - going forward there will be a better plan for selling days

ii) BY-LAW COMMITTEE (S. Harbridge)

By Law Meeting – April 5, 2024

Attendance:

- Laura Archer
- Shayla Harbridge
- Matt Lingard
- Glen Spry
- Jennifer Valeri
- Carolyn Osborn

Discussion/Ideas

- AAG FB, some housecleaning is needed and perhaps a pinned post/intro for executives of council
- Who, if anyone, could be responsible for some enforcement if we put 'rules' in place
- AODA compliant document
- HRC Compliant document
- More layperson language, omitting 'Roberts Rules of Order' and the word by law potentially
- Could we have our own code of conduct that refers back to the one provided by the board and could individuals sign this document
- To get ahold of the current welcome to council/the school pack, and see what is in it
- To add to/remove/change a welcome to council pack
- Discussed the idea of being a voting member by attending ½ of the first meetings of the year
- Discussed having a 48 to 48 rule, meaning all items for council to discuss must be in 48 hours in advance and then you have 48 hours to vote by proxy after council
- Votes would pass by a percentile of the people who voted and not people who are on council
- Creating a template that must be submitted by anyone bringing a motion that requires a vote
- Chair would approve the voting item ahead of the meeting, making sure the request is robust with the appropriate information including who to connect with for questions
- There would be an urgent voting item method just in case
- Could we budget for some food and fellowship at some in person meetings to encourage people still attend in person when necessary
- People who come and receive funding must return to the following meeting to update the council on how the funds are being spent
- We need to come up with a process for vendors to 'bid tender' meaning gaining the contract of the school for the food day for the year
- We need to move the bylaw committee to 12 months so we have something for the new year
- Idea is to have food vendors apply in August

Next Steps

- Create a working document for our group
- Create headings for our document
- Work together to fill it in and make a meeting date to review/annotate

- S. Harbridge -have a Code of Conduct – included in package and available on Board website.
-welcome package to members and families

iii) COMMUNICATIONS COMMITTEE (G. Spry)

- nothing to report at this time

Cont.

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6. PRINCIPALS REPORT(S. Yull)

School Council – April, 2024

1) Temporary Boundary Review

- Funding for the new Elementary School in Waterdown has been announced.
- The temporary boundary accommodation will have Allan Greenleaf receiving new students from south of HWY 5, and no existing students are directly affected because of the boundary change. This will see a small bump in our student population for the next school year.
- The transition committee has had their first of 3 meetings to support the transition.

2) Staffing Update

- This year, we are staffed with 25 classrooms (4 FDK)
- Our preliminary staffing projection has allocated us 26 classrooms (6 FDK, one at 15 with no DECE)
- Staff have been given their assignments for next year, but are now in a window to think about changes (either through Voluntary Transfer process or through Posting Process)
- Once staff has been finalized, I will share with Council

3) School Council Principal Placement Survey

- The HWDSB solicits the input of School Councils using a Principal Placement Profile Survey in which the School Council provides input to the Superintendent of Student Achievement (SOSA) with respect to the preferred qualities, characteristics, and leadership attributes of the school administration. The HWDSB wants to provide School Councils with the opportunity to provide input into the placement of the Principal and Vice-Principal(s) for their community.
- This is done each year, and is a voluntary submission for councils.
- If completed, needs to be submitted to the Superintendent's Office (Nicole Lee) by May 10

TEACHERS REPORT (T. Robinson)

April 2024

It has been a busy month and a half since we last met! Here are a few things that have been or will be happening in the near future. I might need to add some items on meeting day.

Hamilton Association for Downs Syndrome FUNDRAISER for Rock Your Socks Day was a great success with around \$300 raised and donated to the association! Thank you AAG community!

Kindergarten: Ms. Vernon and Mrs. Hamilton have kindly organized Crash Drumming to come in and work with the Grade 1, 2 and 2/3 students. They will be coming on 2 different days. Crash drumming offers a music and rhythm program using materials like pails to make music. The kids have always really enjoyed this.

Grade 1 and 1/2: We are looking forward to Crash Drumming.

1B and 1/2 are partnering up with the Working with Children class at the high school (Julie Buckle) to form Inquiry Buddies. The big buddies will be coming for 70 minutes once weekly.

Grade 4A and 3/4A are going to the Art Gallery for a clay sculpture workshop on April 25th.

Grade 4/5: Ms. Westoby's class has worked hard to write and illustrate children's books. They are sharing the books with primary classes on Friday.

Grade 5: Ms. Harris' class had Scientists in School to supplement their learning on Matter. Ms. Westoby, Mr. Hewitson, and Ms. Harris' classes are going to the Blue Jays game on May 1st.

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5A is looking at an activity in June for the children who can't attend the Jays game due schedule issues with their own activities.

Grade 6: The kids had the opportunity to go to McMaster to visit the Planetarium to support Science unit based on Space, and went to the McMaster Museum of Art. They really enjoyed their day and learned a lot.

French: During the months of February and March students in grades 4-8 have been participating in Manie Musicale 2024 with their French teachers. This international experience takes place in 36 countries, 5000 schools and 600,000 students are participating. Exposing students to French music from all over the Francophonie students are engaged in learning about French culture, music vocabulary and are connected to other French as a Second Language students from around the world.

Athletics:

Junior Basketball is underway. The teams are playing well and consistently showing their sportsmanship as they visit other schools.

Senior Swim Team: The team is practicing bright and early at the Y to get ready for their Meet in May. The Meet will be held at Jimmy Thompson Pool on May 2nd, during the afternoon program. The bus was paid for with popcorn money.

Badminton Intramurals have just finished. The senior students played during first nutrition break and had lots of fun.

Senior Soccer Tournament: This will be for grade 7 and 8's. It will be on May 15th.

Ultimate Frisbee Tournament: This will be held on May 17th and will be for grade 8's only.

Fun Club has finished up for the year. A few children and Mrs. Woods were hosting individual grade one or two classes during 2nd recesses. It happened once a week until all the grade one or two classes had a fun turn. There will probably be more information to come on Thursday.

HWDSB – Speakers Competition – finalist chosen – 3 Junior/3 Senior – theme “You be Excellent”

Year book available for purchase.

May 23 -- jump for heart.

- G. Spry - spoke to School Council Funds (teachers wish list)
- S. Yull - will make recommendations to the list.

NOTE: School Council Funds list was included in the packet for the April meeting.

7. **UNFINISHED BUSINESS (Chair)**

- a) Waterdown Boundary Review update
- Note: the day after the meeting the Ministry approved funding for the new schools.

8. **New Business**

-all questions in regards to Carnival were answered during the FUNdraising committee report.

9. **Announcements**

NEXT MEETING: Thursday May 23rd, 2024 6pm location LIBRARY

10. **ADJOURNED:** 7:44pm Moved: T. Graves
Second: L. Slayer Carried

SUMMARY:			
Subject	Actions/Motions / Decisions	Responsible	Deadline
FUNdraising	MOTION #1 TO GIVE THE FROZEN YOGURT SALES GROUP \$250.	Chair/Principal	
FUNdraising	MOTION #2 TO GIVE THE POPCORN SALES GROUP \$100.	Chair/Principal	