TEACHER: Jill Charbonneau (jcharbon@hwdsb.on.ca)

WORK FOR CREDIT Coop Session 4 – Class Schedule (February 28 to April 25, 2025)



(Former Continuing Education Students)

Book meeting online and Complete online register form at:

https://www.hwdsb.on.ca/cce/adult-programs/credit/work-for-credit/

(New students to Continuing Education)

Register with Continuing Education and attend a Pathway Planning Meeting

MARCH -- 2025

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
Feb 24	25	26	27	28 Orientation	1/2
				Meeting Availability 10:00am - 3:00pm	
3 Week 1 Week 1 Lesson Assigned Orientation Meetings 10:00am-3pm	4 Orientation Meeting Availability 1:00 – 7:00pm	5 Orientation Meetings 10:00am- 3:00pm	6 Certificates: -WHMIS - Workers Awareness	7 Complete Lesson 1 Record Hours in MTEL and submit to Employer	8/9
10 Spring Break	11	12	13	14 No lessons due	15/16
17 Week 2 Week 2 Lesson Assigned	18	19	20	21 Complete Lesson 2 Record Hours in MTEL and submit to Employer	22/23
24 Week 3 Week 3 Lesson Assigned	25	26	27 Book mid-term	28 Complete Lesson 3	29/30
APRIL 2025				Record Hours in MTEL and submit to Employer	
31 Week 4 Week 4 Lesson Assigned	1 Conduct mid-term visits	Conduct mid-term visits	3 Conduct mid-term visits	4 Complete Lesson 4 Record Hours in MTEL and submit to Employer	5/6
7 Week 5 Week 5 Lesson Assigned	8	9	10	11 Complete Lesson 5 Record Hours in MTEL and submit to Employer	12/13
14 Week 6 Week 6 Lesson Assigned	15	16	17	18 Complete Lesson 6 Record Hours in MTEL and submit to Employer	19/20
21	22 Last day to hand in work	23 Final Visits	24 Final Visits	25 Final Marks Emailed	26/27

hand in work Emailed

NOTE: Students will automatically be demitted from the program after missing 2 assignments or if academic honesty is breached, breakdown: