

September 24, 2024 – Parent Council Meeting Minutes

In Attendance

Laura

Donna

Marissa

Kathryn

Chantal

Rob

Katie

Lucy

Kat

Wendy

Heather

Alison Mason – Teacher Rep

Tracy Walsh – Principal

Kara

Jennifer

Ena

Danielle

Mihaela

Steph P

Steph B

Jennifer S

Janelle

Kendra

Meeting Called To Order: 6:30pm – Laura Zonta

Approval of June Meeting Minutes: Chantal – 1st, Donna – 2nd – All in favour

Welcome to The New Council Members and Families!

Parent Council Positions:

- General members – we have 23 forms in currently

- We are capped at 19 voting members in Constitution. May look at increasing that to 20.

- Will need to discuss general membership and voting positions in October meeting.

- Executive Positions:

1. Director of Communication – Katie Ego is stepping down. Lara has opted to take this position on.
2. Director of Finance – Jennifer Woodfine is stepping down. Ena has opted to take this position on.
3. Community Rep – will continue to be Wendy Teed
4. Chair – currently Laura Zonta. Laura is stepping down. Have two applications: Chantal has applied for Chair and Rob for co-chair. Vote to take place for either one singular chair or two equal co-chairs.
Results of Vote: 13 votes for 2 co-chairs. Congrats to Rob and Chantal.

Council Overview:

- We will be moving meetings from Tuesdays to Thursdays starting in the November meeting. October meeting will be October 15th. Meetings will start at 6:15pm.
- Constitution – explains structure of Council, roles and responsibilities. Will be emailed out, please review for October meeting. May need to update the number of voting members.
- Council runs the Millgrove Family Facebook page. Rules are posted, please review them. It's a closed group, open to parents/guardians of current families only. No selling/promotion/solicitation. Items such as PA Days, Snow days, school updates etc are posted. Not a forum for opinions or arguments.
- Meeting Structure – 1 x/month. Approx 90 minutes. Please send any agenda items to the chair at least 4-5 days prior to meeting for scheduling.

Principals Report – Please See Attached

Teacher's Report – Allison Mason

- Eco Club is starting September 24th for Grades 3-5.
- Ms Leach (Grade 4) – Friendly Fuzzles are spreading kindness at Millgrove. Inspired by a writing prompt, the Grade 4s made their own fuzzles and secretly delivered them to every educator, office admin, caretaking staff in school with a positive note attached.
- DiToro (JK/SK) – Kindy had a great start to school. Settling in to new routines.
- May (Grade 1) – Great start! Pumpkin Patch trip October 22nd – more info to come!
- Lawson – Behavior Support Plans and Safety Intervention Plans are being written for students needing some extra support. The IEPs will be sent home with Progress Reports for parents review.
- Bailey (JK/SK) – Starting Mind Up – Focusing on self regulation and learning about our brain.

- Dahmer – Great start! Weekly classroom emails to update families about new learning and happenings. PJ/Stuffie party to celebrate filling our class bucket.
- Mason – Terry Fox Run, Walk, Roll and Stroll was a great event that promoted community and belonging at Millgrove. Congrats on raising \$3412.05 for cancer research! Cross Country try-outs have started and meet is on October 9th (raindate Oct 15th). Approx 40 students have tried out. Spirit Wear will be on sale in October and will set up a table for the Open House.

Volunteering:

Please note that moving forward any volunteer will require a Police Vulnerable Sectors Check. This includes Go For Green, Dinner and Skate, school trips etc. This can be obtained online for approx. \$25 and then submitted to the office to be kept on file. Approx 2 week turn around.

We will post on school Facebook page and send home reminders about Police Checks for volunteers.

Events:

- **Open House** – October 8th from 5:00-6:30pm. We will have a Council Table and will need volunteers to sit in 30 minutes segments. Book Fair will run in the library and Donna needs volunteers to help with this. Chantal will email everyone to seek volunteers for both.
- **Movie Nights** – discuss dates at October meeting
- **Fall Go For Green** – date TBA. Will need mulch.
- **Dinner and Skate** – December 3rd. If you are interested in being on the organizing committee reach out to Chantal
- **Halloween Dance-A-Thon** – October 31st. Set-up October 30th from 1-3pm in gym. Lindsay heads up committee and will start emailing out. Pledge forms need to go home ASAP. Need volunteers to start collecting prizes (things like sporting equipment, Flying Squirrel etc). Lindsay requests to spend \$350 on prizes. Katie motions. Donna 2nds. All in favour. Fundraising for this event will go towards Outdoor and Sports Equipment.

Budget:

- Currently approx. \$5000 in account
- \$1500 needed for mulch
- \$1000 ear-marked for playground
- Dinner and Skate expenses need to come out
- Fundraising already started such as Pizza Days, Booster Juice will go into account
- Need to start budgeting to do mulch yearly
- All front flower bed boxwoods and magnolia will need to be taken out. Need a plan on

what to do with front flower beds.

Fundraising – will be shifting away from technology to more outdoor needs for safety and specialized equipment for all learning needs.

- Pizza will be every Friday – needs volunteers for these days
- Booster Juice – twice a month – need volunteers for these days
- Will discuss other food options in October

Pro Grant – Application now due in November. \$1000 and must apply in October. Parent involvement. Discuss at October meeting.

Motion to Adjourn – Chantal. 2nd – Donna.

Next Meeting: Tuesday October 15th @ 6:15pm

Upcoming Meetings:

Tuesday October 15th

Thursday November 21st

Thursday December 12th

Thursday January 16th

Thursday February 20th

Thursday March 27th

Thursday April 24th

Thursday May 15th

Thursday June 19th

All meetings at 6:15pm

Principal's Report -School Council Meeting

Tues. Sept.24 2024, 6:30pm, Millgrove Learning Commons

People

- 173 students, 8 classrooms, 20 staff (2 office/admin, 11 teachers, 2 DECE, 3 EA, 2 caretaking)
- New to Millgrove (Ms. Mueller -prep, Ms. Lawson -.5 LRT/french, Mrs. Walsh- principal)
- Reading Specialist, Social work, Trio system support (CYCP, EA, Teacher) for staff and students

School Annual Plan

- HWDSB strategic directions: Creating conditions for learning; identity affirming curriculum and teaching practices (recognising and honouring the various aspects of a person's identity); and responding to student need
- Millgrove: Increasing Well-being: Belonging, Connecting, Mattering, Accountability/ownership of actions and choices
- Celebrate/Monitor/Improve reflection tool -school improvement reflection, goals, plans (improving literacy, numeracy, future preparedness, engagement, well-being)

Plant/Facilities

- Drywall replaced LC/hallway -leak in wall condensation hose
- Bathrooms completed for school opening'
- Ongoing daily water flushing (July report)

Health & Safety

- Tree stump removed from play structure mulched area (July inspection)
- Mulch should be topped up for safety compliance (July inspection)
- Newly paved ramp at back door (removed tripping hazard)
- 1/6 fire drill completed Sept 18th

Partnerships (Families & the Community)

- Apple donations from the Waterdown Rotary club
- Booster Juice, Pizza by Johnny, Kernels