

Queensdale School Council Meeting Minutes | | April 17, 2024

Time: 6:00pm

Place: Library

Completed by Nicole Hughes & Sara Gray

Total Voting Members on Council: 15

Quorum Required Satisfied: Y 8 (50%+1)

Voting Members

Amanda Levesque	Y	Candice Laughlin	R	Jennifer Baillie-Rouse	R	Melissa Button	Y
Amy Pender	R			Jennifer Csele	Y	Nicole Hughes	Y
Angie Hernandez Sobrado	Y	Helen Athanariou	Y	Kristine Wachmann	Y	Sara Gray	Y
Brendan Knapman	R	Holly Chriss	R	Lisa Vin Keulen	Y	Stephanie McAulay	X

Non-Voting Members and Representatives

Ozren Opacic	X	Shivonne Lewis	X	Stacey Johnson	Y	Laurie Huurman	R
Mary Jane Sonma	Y	Jen Carey	X	Leigh Wilson	Y		

1. Call to Order

- 1) By Jennifer C on Wednesday, April 17th, 2024 at 6:02 p.m.

2. Land Acknowledgment

- 1) By Jennifer C

3. Adoption of Agenda [LINK](#)

- Council pointed out that the position of secretary must be filled in order for council to operate.
- Sara G nominated herself for secretary and was acclaimed

Agenda modified to add nominations for the vacant secretary position.

Agenda modified to add Fun Fair to Old Business

Adenda Adopted

4. Approval of March Minutes [LINK](#)

Moved by Melissa . Seconded by Kristine. **CARRIED**

5. Educator's Report - Full Report Available Online Here.

Teacher representative was not present at the meeting, but a report will be submitted to the council chair.

6. Principal's Report - [Full Report Available Online Here.](#)

- 1) Maryanne Small - Workshop on MathUP! will be held virtually on April 29th on MS Teams. Information will go out via School Messenger.

- 2) School Operations: School will host a Welcome to Queensdale event on April 30th. It will be during the day, beginning in the morning. Small parent group is involved with the school on this initiative.
 - i. influx of new families in the community to welcome to Queensdale. Many do not speak English, and principal is hand-delivering invitations.
 - ii. Meeting will be very informal and welcoming, and administrative staff will be on site to assist families with setting up school messenger and other resources, like the translate function on school and board websites.
 - iii. Stacey has requested school council have a table at this event to welcome parents. Approx 30 families invited
- 3) June 20th Commencement - Staff is asking if any council members help with Gr 8 grad on June 20.
 - i. Volunteers needed the evening of June 19th to help set up the gym right after school.
 - ii. Help will also be needed between 5:15 and 6:00pm to rearrange the gym to become a dinner/dance space.

7. Treasurer's Report - [Full Report Available Online Here.](#)

- 1) Fun Food Friday - Samosas made a small profit
- 2) First Aid Fundraiser - final numbers are in - profit of \$2062 (325 total items were purchased).
- 3) Movie Night - April 4th made a profit of \$138 so paid off the cost of the license which means next year's fall movie night is 100% profit. Left with around \$75 profit for this school year's activities.
- 4) Funds available for distribution: Sitting at around **\$2575** balance for finances - but the majority of that is slated for Trips and Transportation and STEM.
 - i. **Break down**
 1. \$326 - undesignated (FFF)
 2. \$48 - Art based on Student need (Winter Market)
 3. \$1060 - Trips and Transportation (First aid)
 4. \$1060 - Trips and Transportation and STEM (Donuts)
 5. \$85 - STEM (Movie nights)
 - ii. Stacey has requested funds for STEM for ipads. Chairperson has requested that we wait until the end of the year. Stacey also has updated council that all funds must be spent before May 31st (any unspent funds will carry over to the school accounts but cannot be spent until the new year).
 1. MOTION to spend \$1100 on STEM for the purchase of ipads; Moved by Melissa . Seconded by Lisa. **CARRIED**

8. Deferred Business

- 1) Housekeeping
- 2) Parking
- 3) Fundraising

9. Old Business: School/Community Events

- 1) Movie Nights: Reported on by Nicole as Amy was not present.
 - i. Retro theme: Showed "Honey I Shrunk the Kids and sold retro snacks (jos louis, twinkies, and passion flakies). Kids may not have enjoyed the movie as much as the parents (a lot of dialogue, not as much action)
 - ii. Attendance was around 80, and the profit was \$138 which paid off the license. There is about \$85 in profit for the year overall.
 - iii. There were new/different families this time around which was nice to see.
- 2) Book Fair
 - i. Starting advertising campaign next week
 1. Facebook, morning announcements, notes home
 - ii. Contests to get the kids interested- prizes are \$5 vouchers to spend at the Book Fair
 1. Door decorating contest
 2. Guessing game
 - iii. Actively promoting classroom wish lists (what teachers want for their rooms)
 - iv. Subcommittee has pledged to provide vouchers to students that would be unable to purchase from the Book Fair. (names given by teachers)
 - v. Book Fair in library for day time, open house will be in Gym (May 9th)
 1. Library was too full last year
 - vi. Looking for volunteers May 6th to 10th - see google drive to sign up: [Book fair - Parent Volunteer sign-up](#)
- 3) Open House: May 9th, 4:30 - 6:30, School messenger notice just went out earlier this week. Stacey is asking council to set up a table on this evening if possible. Drink sales will be permitted. ACTION Nicole will bring this back to the school tables events subcommittee.
 - i. Panzeroli order on SCO - Food trucks are not able to come and be here, but they will be coming with food in heated containers (delivered). ACTION Stacey will confirm that the library can be used for a space to sit and eat during open house.
- 4) Fun Fair

- i. Question about finances and how committees know about others' spending. Chair pointed out that budgets are approved at council, and then all business is handled by the subcommittee. Nicole will share her budget sheet and will put it in whatsapp.
- ii. Nicole will share spreadsheet in Whatsapp so people can consult for budget numbers
- iii. Refreshments - Jenn is still waiting to hear back from Lions RE food. Currently they are looking to find enough volunteers to staff this for us. If this falls through, Hammer Press Food truck will be contacted. All profit from food sales will go to the vendor, but they decrease the cost to families instead. Drinks to be done by council.
- iv. Leigh is going to do the scavenger hunt with two sets of questions - one for older kids and younger kids. Question: is there a schedule or timed event, and Leigh is thinking it may work better as a drop in. Jenn is taking care of prizes. Last year, names that finished within a certain time went into a draw (one for junior and one for seniors).
 - 1. Student volunteers would be helpful - definitely need one person to help, with the hunt
 - 2. Question about passports and if they can be used. Previously they were used for students to mark when they have completed a game/station. Chair was under the assumption that this idea was canceled, but council has indicated they wanted to use this as part of the fun fair. There are 100 of these in council inventory.
- v. Stacey asked staff about coming out to be in the dunk tank, and three have volunteered. She is hoping to recruit a few more.
 - 1. Ms. Blanchette, Mr. G, Mr. Szpiech
 - 2. Going to ask at the staff meeting tomorrow

10. Other Council Initiatives

1) Alternative Lunches:

- i. FFF just did samosas. Total of 213 samosa, total of 112 orders, and is on par with arancini and subs.
- ii. New student names this time, different students, reaching different kids/tastes
- iii. Made \$137.01 profit
- iv. Vendor was great and very cooperative - Masala Corner.
- v. For Tacos, tried to get a May 2nd date, but could not get that done in time. New date May 23 but this did not work for the vendor, and Lisa has been trying to find another vendor. Stacey has indicated that May and June are very busy in the school, and that it may work better to not have

another Fun Food Friday this school year. Council decided to not have another this year.

2) Pizza Day: Kristine

- i. Usually students in the upper grades help with distributing pizza to the younger classes. With weather getting better, fewer student volunteers to help; have a number of days that they were scrambling to pizza handed out. The team works well with 2 people, but sometimes 3 are needed.
 1. Looking for volunteers from council to assist with distributing on Wednesdays - especially for second half (1:10).
- ii. Last pizza day will be at the end of May. The school will purchase a slice of pizza for all students on this day.

11. New Business

1) Survey for welcome packages:

- i. Previously council indicated they would like to send this survey out at the beginning of the year. It was suggested that council members review the council survey and brainstorm some questions/ideas for the next meeting. We should begin making the survey now so it can be sent home in August/September with the package to all parents.
- ii. We can still do it even though it's this year's council because new council doesn't start until the end of September.
- iii. ACTION: bring to next meeting questions you might want to add to a survey

12. Adjournment:

Motion to adjourn: Moved by Lisa. Seconded by Melissa . **CARRIED** End at 7:15pm

Next Meeting: Thursday May 23rd 6:00pm