

Queensdale School Council Meeting Minutes | | May 23, 2024

Time: 6:00pm

Place: Library

Recorded by Amanda Levesque, Completed by Sara Gray, secretary

Total Voting Members on Council: 15

Quorum Satisfied: **NO 5** (50%+1)

Voting Members

Amanda Levesque	Y	Candice Laughlin	R	Jennifer Baillie-Rouse	Y	Melissa Button	R
Amy Pender	Y	Colin Ferguson	R	Jennifer Csele	Y	Sara Gray	R
Angie Hernandez Sobrado	R	Helen Athanariou	Y	Kristine Wachmann	R	Stephanie McAulay	R
Brendan Knapman	R	Holly Chriss	R	Lisa Van Keulen	R		

Non-Voting Members and Representatives

Mary Jane Sonma	R	Stacey Johnson	Y	Jen Carey	Y	Laurie Huurman	Y
Shivonne Lewis	N	Leigh Wilson	N				

1. Call to Order

- 1) Jennifer C on Thursday, May 23, 2024 at 6:03 p.m.

2. Land Acknowledgment

- 1) By Jennifer C

3. Adoption of Agenda

Apologies for the delay in the delivery of the agenda. Chairperson noted that the treasurer has also stepped down.

Chair and Stacey have met with the chair on PIC and the Superintendent regarding vacancies of parents in executive roles. Some councils and PIC have statements in the vacancy section where "if a member of the executive steps down in April or later the job remains vacant for the remainder of the year". Chair asked if any parents present at the meeting that would like to self-nominate for the role of treasurer. There were no nominations. Sofia in the office will complete the treasurer's duties for the remainder of the year.

Motion to adopt agenda: Moved by Amy. Seconded by Jenn BR. **CARRIED**

4. Approval of April Minutes

There are no minutes presented from the last meeting. A member on council noted that they are present within the drafts folder in the drive. Amanda will send the minutes to both chairperson and Stacey.

Jenn has requested access to the drive, and a second email address for the chair was added to the drive. Stacey reiterated that the chair always should have access.

5. Educator's Report - Full Report Available Online Here.

- 1) Classrooms - EQAO assessment for grade 3 and 6 are next week Monday to Friday. A number of teachers have classroom mini-marshes to be returned to the RBG between June 8 and 10th.

Kindergarten graduation is on Friday June 21st, and the theme is "Jump the Fence". Students will jump the fence from the kindergarten area with the help of other students

- 2) Trips - Canterbury Hills was a huge success. Grade 4 are heading to Hamilton Children's Water Festival on Tuesday May 28th. Grade 5 students are going to Crawford Lake on the same date. The 1, 1/2 and 2/3 classes are going to Westfield Heritage for "Down on the Farm" on Wednesday June 5th. The teachers are very thankful to the Parent council for support for bussing for trips this year.
- 3) Extracurriculars - Swim team consisted of 9 students represented Queensdale well on May 3rd. The students loved it, and all students placed and received a ribbon. Basketball skills camp by parent volunteer Mr. Morton is wrapping up this week. Grade 4/5 co-ed soccer tournament was last Friday and students had a great time. Grade 6 girls volleyball club is underway during nutrition breaks. Track and field is coming up and is a one-day event (Grades 3 - 5 on the June 8th, and Grades 6 - 8 on the 12th). Practices will be starting shortly for grades 3 - 8. The eco-team has been working very hard, and is waiting to hear if they qualified for gold eco status this year.

6. Principal's Report - [Principal's Report-School Council May 2024.docx](#)

- 1) EQAO starting Monday for Grades 3 to 6. Students had practice tests today. Volunteer appreciation lunch is on June 10th at 12:30 pm. Parent volunteers should receive an invitation from their child's teacher.
- 2) Access Athletics is an event offered board wide for students with special education needs. Queensdale is taking 9 students on June 3rd with LRT to experience inclusive and welcoming outside activities.
- 3) The first "Welcome to Queensdale" event at the end of April was a big success. This new event welcomed ESL families and new families to the community since January to Queensdale. Event consisted of informal stations. Sofia set up powerschool and helped people learn how to use school messenger. The reading specialist was there and supported families to connect families with additional resources. This event will happen next year in late September/October. Many attendees came moreso to meet others as opposed to finding answers to specific questions. It was suggested to invite those from this event to support the same event next year.

7. Treasurer's Report

As the treasurer position is vacant, there is no treasurer's report. \$148 was made on drink sales at the Open House. Stacey reminded the council that receipts need to be submitted in a timely fashion.

8. Deferred Business

- 1) Fundraising
- 2) Parking
- 3) Housekeeping
- 4) Alternative Lunches

9. School/Community Events

- 1) Book Fair

Gross sales - \$5961, Net sales - \$5543.82 (this is a Queensdale record)
Rewards credit - \$2746.91 (bumped into highest level -50%)

Budget was \$100, \$87 was spent to cover all student needs (identified by staff), promotional materials ordered used last years' reward and the remainder was deducted from current rewards.

Had a great team of volunteers throughout the week – including some non-council parents (possible council recruits!). Library ninjas and 7/8 students were a huge help with tidying and helping FDK students. Library Ninjas received a free poster each for dedicating half of every nutrition break to the Book Fair.

Ms. McKechnie is looking to secure some full collections of top-selling hardcover graphic novels (quite expensive to purchase). These are very popular and having many to choose from will be great for students.

All decorations and promotional materials have been packed up and saved for the next book fair. Morning announcements were well received, and got students talking. Games and contests were a big hit – ideas for next year would be a wishing well contest!

Teacher/Classroom wishlists were successful, although some teachers had no items purchased (some teachers did not submit a wishlist). For next year, if the display is done the same we would recommend adding the teacher's name to the little slip.

We entered the Principal Shelfie contest 8 times – we will hear of the winner in June.

We are waiting for Book Reorders. Once they have been delivered to the school, we will enlist the student council to help deliver them to the students that ordered them.

2) Fun Fair

Jenn asked if there were any comments prior to her beginning her report. Amanda asked for a confirmation of items ordered and paid for. Jenn has prepared the map.

According to facilities mgmt, we can only have 5 cords pugged in (axe throwing, 3-in-1, and music). There is concern from the custodian to get a cord to the school sign for the music.

Waiting on food trucks: beaver tails, ice cream truck and hammerpress (chicken nuggets, grilled cheese and fries etc). Facilities doesn't want the food truck on the property at all. One can go in the accessible parking area, and the other can be on the sidewalk near there. A clear roadway must be available in case of emergency.

Cotton candy machine - purchased

Popcorn machine - rented

Bubble machine - rented, wands x8 (needs to be barricaded better than last year)

Games: 3 in 1 carnival game, connect 4, axe throwing, dunk tank, cornhole (Amanda), bean bag toss, fishing for ducks, egg and spoon race (eggs can't be real, but will use water balloons instead), paper airplane challenge, basketball game (Brendan), ring toss, potato sack races

Special guests: St Johns Ambulance, Fire Truck, Hamilton Police is not allowed to come, Babysitting/Home Alone course, Joslins, two stilt walkers, face painting, henna, tattoos (volunteers)

Prizes confirmed: Little Rays pass for 4, Mountain Lanes two \$75 gift cards, Planetarium gift card of \$169 for 35 guests in a private showing, \$ gift card for Electric Diner.

More needed - flying squirrels, next level, go karts, escape rooms, RBG, cowabunga

Passports will be used for games/activities completed with an initial of the parent running the station. There will be a prize table for completed passports, which will have suckers in a stand with a few marked on the stem to dictate a winner (all other students get suckers).

Refreshments Table: pop, water, juice

Craft Table: Button Making, Bracelets

Raffle 50/50 Table: Celo wrap has been purchased. Staff will wrap the raffle prizes. There are not many donations. If needed, we will only do 5 baskets. Staff has volunteered to prepare these baskets.

Scavenger Hunt: Chair is unsure this is happening, council members noted that Leigh has communicated this is underway.

Cotton Candy and Popcorn: available for purchase, Jenn will be making these all day.

Colour-coded tablecloths have been purchased. All signs have been made for the games/activities

Two volunteers needed for wristband sales (need safety vest, pylons, and stilt walkers need access to school to change, need garbage cans and recycling bins)

Brendan is doing sound, and Stacey has asked for Jenn to confirm this is all set up. Jenn BR has a back up if needed.

50/50 sales begin May 30th, 31st, June 3, 4, 5 from 3:00 - 3:30. Suggestion from council to just sell at the Fun Fair only. An email blast has already gone out with this information, but if needed another announcement can be sent to cancel.

Chair presented a volunteer sign-up sheet, noting that no one has signed up to volunteer to run any of the games/activities. It was questioned if this was shared properly, as those in attendance did not see it. Jenn BR has offered to organize the volunteers for games and will contact everyone directly. 6 for clean up, 6 for setup, at minimum 15 for running games.

Amanda and Leigh have high school kids to volunteer, and some staff have kids and they have friends.

\$3200 was the budget. A copy of the budget and all funds spent on the Fun Fair was requested to be shared with the council prior to the end of the year.

Noted by Stacey that she is disappointed in the decrease of support for council activities and is hesitant to host events next year with such few volunteers.

Jenn is unable to post on Facebook noting that she had been removed.

10. Other Council Business

- 1) Survey for Welcome Packages: Amanda reviewed her proposed revised survey which has been condensed from the last edition. Amanda will send the draft to Stacey along with a proposed welcome letter from council.
- 2) Pizza Day - Jenn speaking on behalf of Angie, they felt stressed to maintain volunteers, and that council should not take this initiative on. She feels that next year this should go back to the school completely. It should be completely school run, and those present agreed.

3) Set First Meeting Date for 2024/2025 School Year: Monday, September 23rd 2024

11. Adjournment:

Meeting adjourned. **CARRIED**

Next scheduled meeting was cancelled.