



Naming of Schools

Date Approved: 2016

Projected Review Date: 2020

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PURPOSE:

Hamilton-Wentworth District School Board (HWDSB) recognizes that naming schools, or sections of the school, provides a unique opportunity to further develop an identity for the school, its students, its community, its staff and the Board.

GUIDING PRINCIPLES:

Names for schools, or sections of the school, chosen under this policy will consider the following:

- reflect HWDSB's vision, mission, commitments and community composition
- provide inspiration to students
- have community and district acceptance
- be appropriate for the whole district
- have local community, district, provincial, Canadian or international significance
- where appropriate and possible, address underrepresented groups

INTENDED OUTCOMES:

A name chosen for a school, or a section of the school, is expected to have community acceptance while being appropriate for the whole district.

RESPONSIBILITY:

Director of Education
Members of Executive Council

TERMINOLOGY:

Closure of one or more schools and consolidation into an existing school: Refers to closing one or more schools because of an accommodation decision and moving the students into an already established school.

Closure of two or more schools and consolidation into a new build on an existing or new site: Refers to closing two or more schools because of an accommodation decision and building a new school to accommodate all students from the closing schools.

District: The areas across the City of Hamilton where HWDSB schools are located.



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New build due to growth: A new school construction to alleviate accommodation pressures in growth areas.

Replacement school built on an existing or new site: Refers to moving students from an existing school into a newly built school.

School in part: Refers to a section of a school, which could involve areas such as, but not limited to, the library, auditorium, gymnasium, track or theatre.

School in whole: Refers to naming/renaming of the entire school.

Underrepresented groups: Considered groups that are typically underrepresented and underserved within Hamilton and whose voices are often not included in planning or heard on issues.

ACTION REQUIRED:

The Naming of Schools process *shall* begin under the following circumstance:

- A new build due to growth (Appendix A)
- Closure of two or more schools and consolidation into a new build on an existing or new site (Appendix B)
- Board approved motion

The Naming of Schools process *may* begin under the following circumstances, only if the affected schools would like to proceed and subsequent approval from the Board of Trustees. This is to be determined through discussion with the School Councils and Home and School Associations, where they may exist, of the affected schools:

- Closure of one or more schools and consolidation into an existing school (Appendix C)
- Replacement school built on an existing or new site (Appendix D)
- Naming a school in part (Appendix E)

If a Naming of Schools process is initiated, Trustees will consider at the appropriate meeting, a report from the Naming Advisory Committee listing up to three recommended names in alphabetical order.



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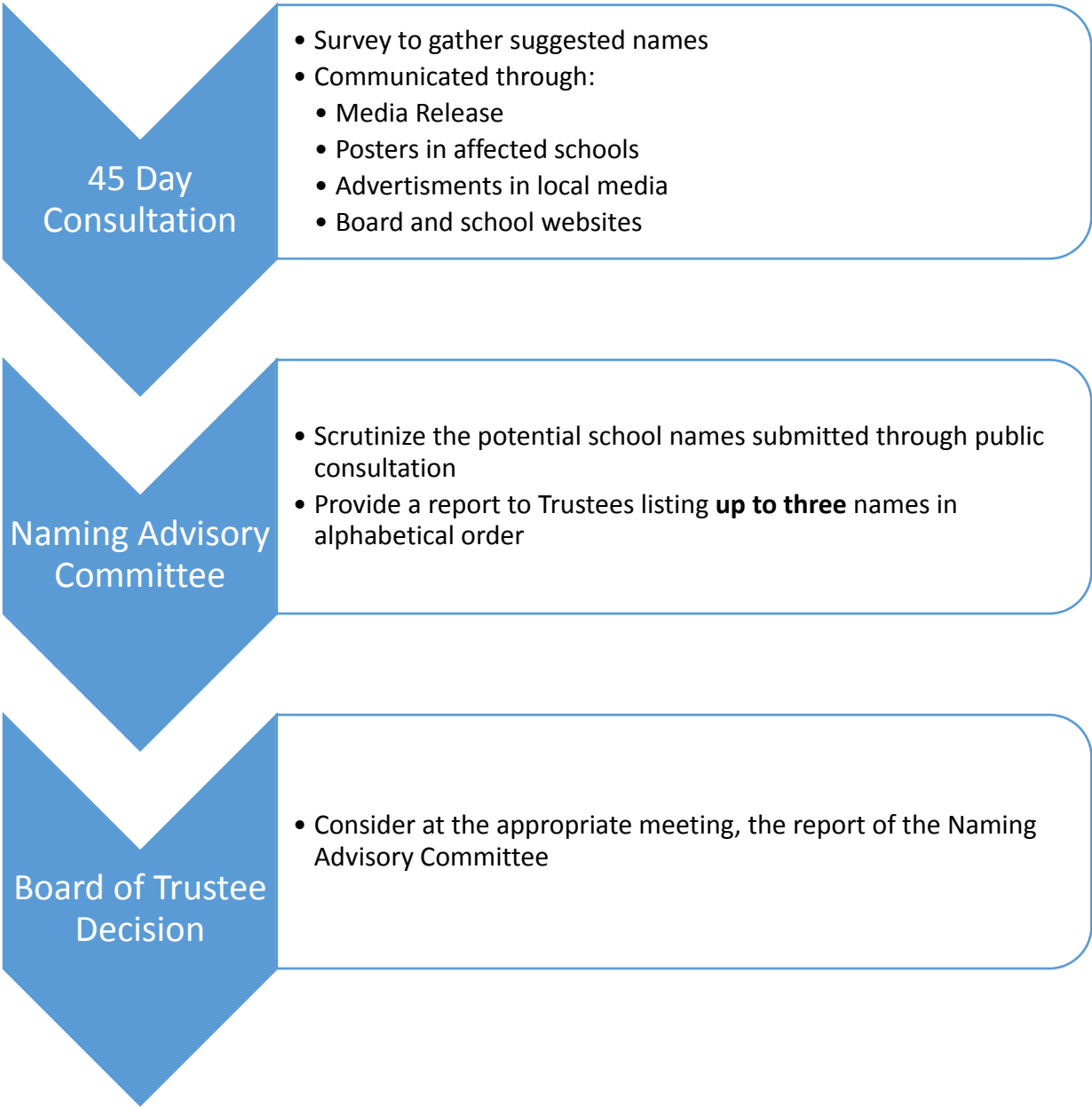
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PROGRESS INDICATORS:

| Intended Outcome | Assessment |
|---------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Has community and district acceptance | Staff will collect feedback and survey data through the public consultation process, as well as through discussion with the Naming Advisory Committee and Transition Committees if applicable. |

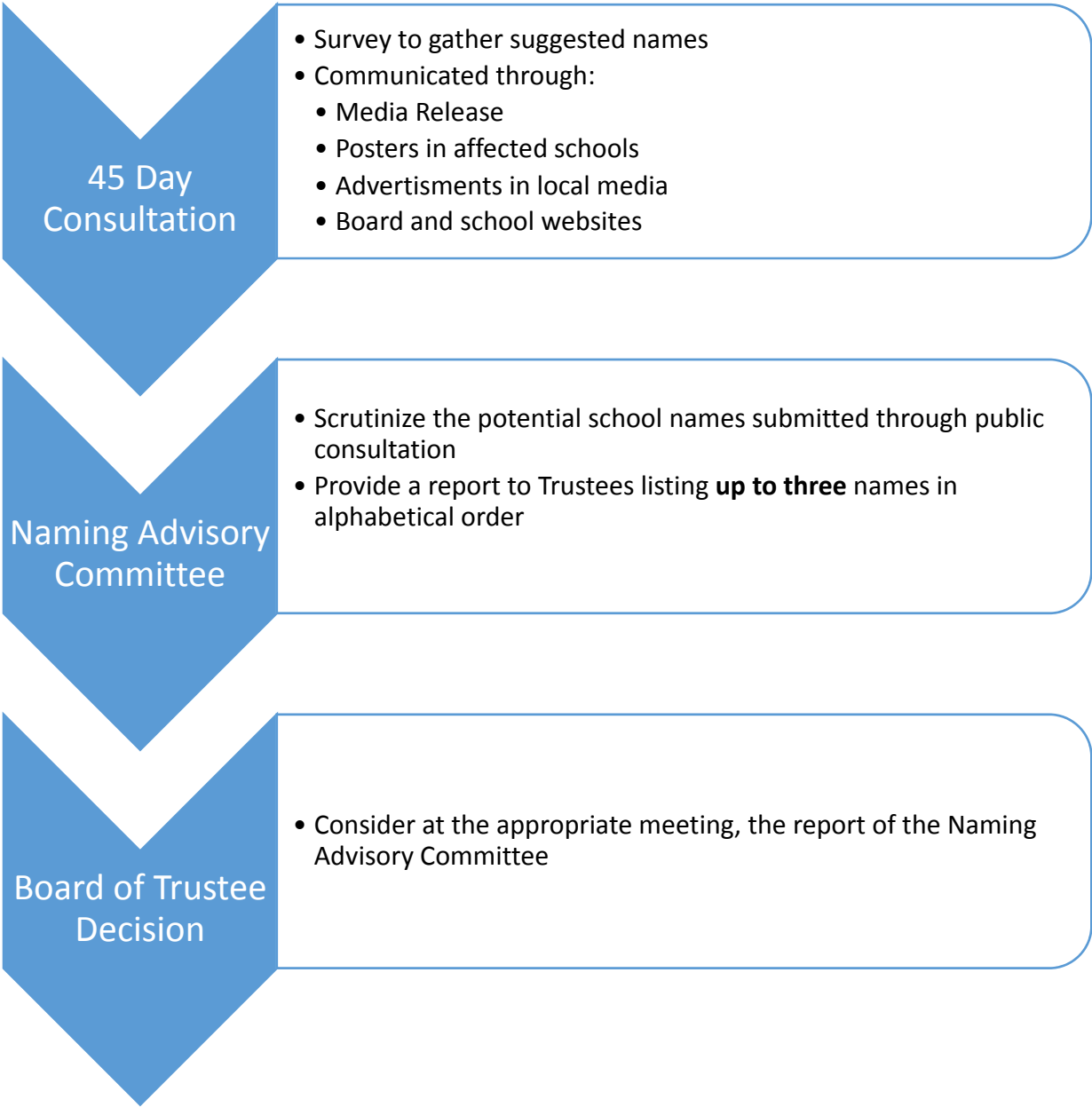
Process for a New Build due to Growth

Naming of Schools



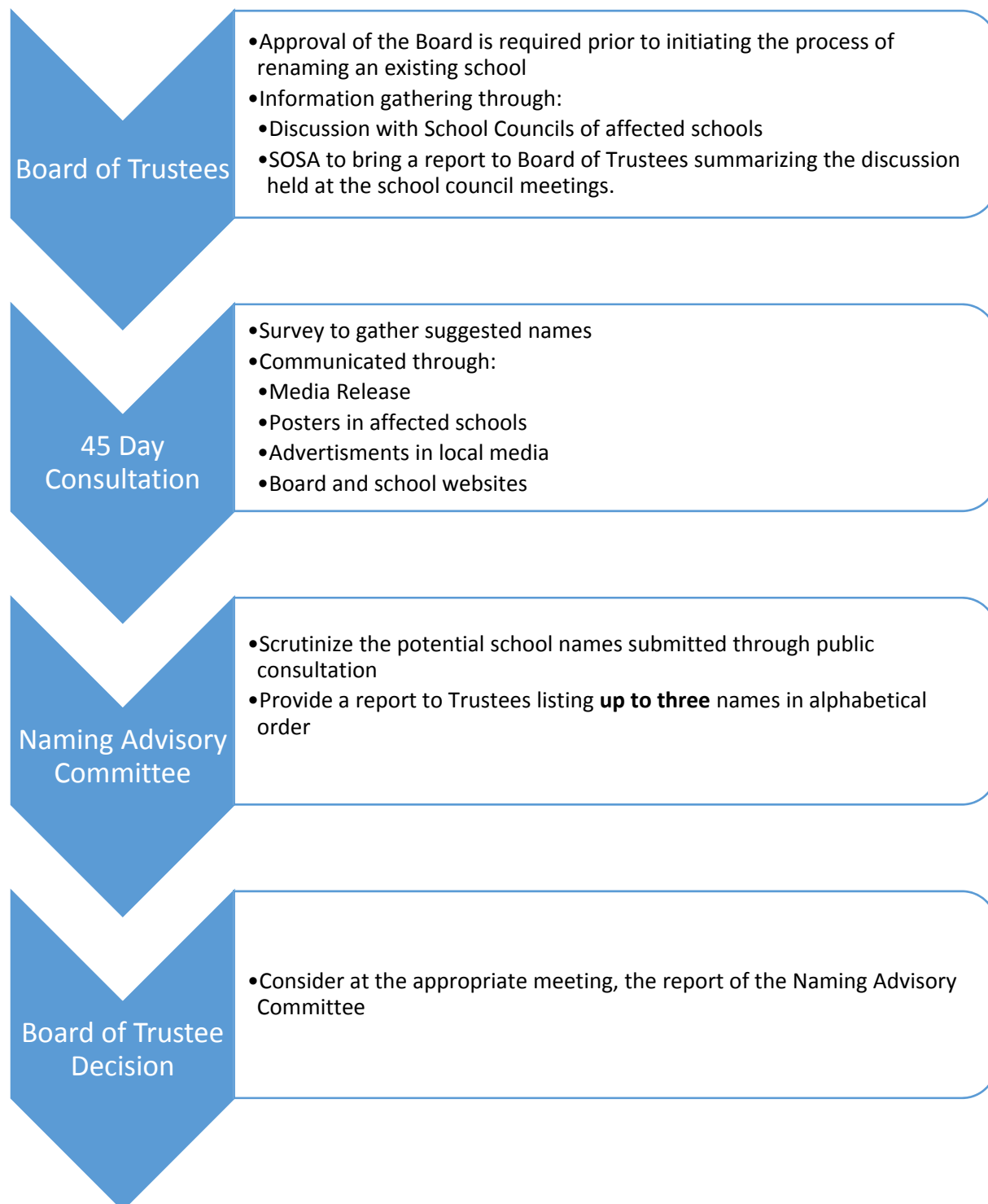
Process for Closure of Two or More Schools and Consolidation into a New Build on an Existing or New Site

Naming of Schools



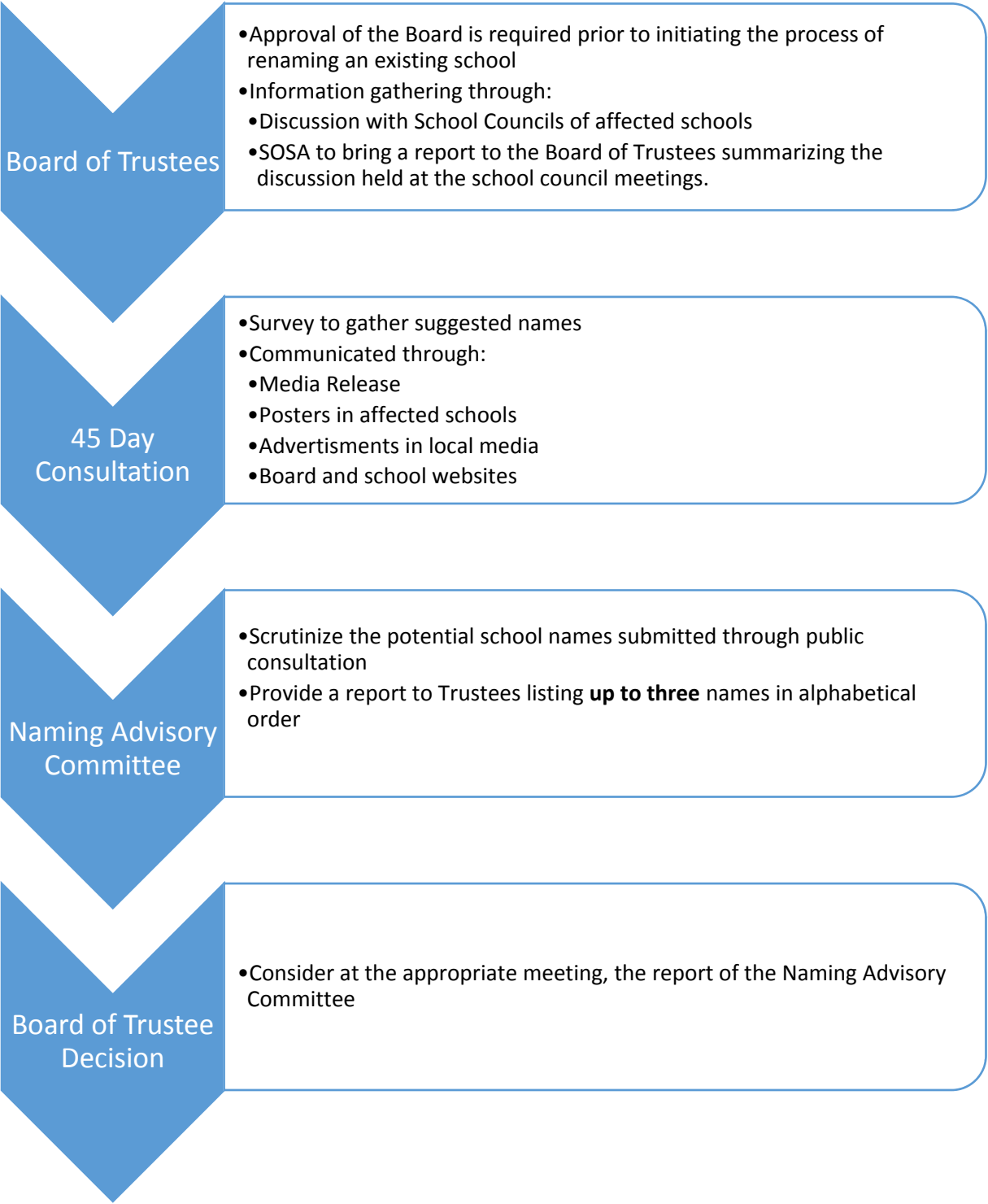
Process for Closure of One or More Schools and Consolidation into an Existing School

Naming of Schools



Process for Replacement School Built on an Existing or New Site

Naming of Schools



Process for Naming a School in Part

Naming of Schools

