



**SECONDARY OUT-OF-CATCHMENT APPLICATION- 2025/2026**

Applications intended for the following September are due February 28, 2025 by 4 p.m. All applications received by this date will receive a response by March 7, 2025. Decisions will be made by a committee of Secondary School Principals and Superintendents of Student Achievement.

**NOTE: Application forms may be submitted to the school's email address (no signature required) or a printed copy (signed) may be brought to the school office.**

**Note: All secondary schools will be closed to Out-of-Catchment requests after February 28, 2025.** Received by School (Time Stamp):

**SECTION 1: Student Information**

**Fillable Form – You must download and save form before filling it out**

Name of Student: \_\_\_\_\_ Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Current Grade: \_\_\_\_\_  
Yr Month Date

Names of Parents/Guardians: \_\_\_\_\_

Address(es): \_\_\_\_\_ Postal Code(s): \_\_\_\_\_

E-mail Address(es): \_\_\_\_\_ Phone Number(s): \_\_\_\_\_

Home School: \_\_\_\_\_ Requested School: \_\_\_\_\_

Requested for (Please check ):  Semester 1  Semester 2  Both

The Committee will apply a lottery system in the event that more students apply than there are available spaces.

**Rationale for Request:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CONDITIONS OF APPLICATION:**

1. **Grade 8 OOC requests must include an attached completed course selection form for the requested school. All other OOC requests must attach the completed request option sheet and status sheet/transcript.**
2. **No transportation will be provided by Hamilton-Wentworth District School Board.**
3. **The committee's decision is final and is not subject to appeal.**

I/we understand the conditions of this application and that out-of-catchment requests received after February 28, 2025 will **not be reviewed**.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION 2: Requested School**

Requested School:  Approved – Semester 1  Approved – Semester 2  Approved – Both  Not Approved

Requested School Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Routing on Completion:

copy to Parent/Guardian, copy to Home School, copy to Transportation Department, The original remains with Requested School  
January, 2025

